

Legal Counsel

Full Time, Permanent (33.75 hours/week)

The incumbent represents The Children's Aid Society of the District of Thunder Bay and Kenora Rainy-River Districts Child and Family Services in the conduct of child protection matters. This includes all activities related to protection applications involving pleadings, court attendance, including trials and motions, negotiations and tribunal hearings. The individual also represents the Agency in other judicial or quasi-judicial proceedings (e.g., inquests/inquiries), acts as chief liaison between the Agency and the courts to promote efficient conduct of child protection litigation, and is a member of the Agency's management team. Legal Counsel is guided by and adheres to the most up to date standards, directives, regulations, and legislations including but not limited to the Child Youth and Family Services Act (CYFSA) and Ontario Family Law Act.

POSITION QUALIFICATIONS AND RESPONSIBILITIES

- Juris Doctor, J.D./Bachelor of Law, LL.B, required. Candidates with other academic qualifications and related work experience, plus demonstrated ability, will be considered.
- Access to a reliable personal vehicle adequately insured for business use.
- Valid "G" Ontario Driver's Licence and safe driving record.
- Criminal Records Check satisfactory to the employer required upon conditional offer of employment.
- Experience representing children, parents, or a Children's Aid Society in CYFSA or Family Law proceedings preferred. Advanced knowledge of case preparation, presentation and litigation techniques and alternative dispute resolution strategies.
- Advanced knowledge of legislation governing child welfare including CYFSA, Family Law Rules, Rules of Evidence, Ontario Courts of Justice Act, any and all regulations and related statutes and OACAS Standards.
- Travel regularly between agencies and within the Districts of Thunder Bay and Kenora Rainy-River as necessary.
- Required to work flexible hours.
- Consulting with Agency staff in preparing legal documentation, providing legal advice and recommendations, negotiating resolutions, and advocating on behalf of the Agency in proceedings before the Ontario Court of Justice, Superior Court of Justice and the Ontario Court of Appeal at all stages of litigation.
- Preparing cases for presentation in court, when required, by coordinating the gathering of all information and evidence, drafting and/or reviewing pleadings, affidavits, briefs, orders, and other documents for filing with the court and preparing witnesses.
- Providing legal research, preparing memos and drafting facts for Senior Legal Counsel.
- Demonstrating inclusion, compassion, integrity, collaboration, innovation, accountability.

APPLICATION INFORMATION – Applications received to October 18th, 2024 @ 5:00pm

Please submit a cover letter and resume on-line at www.thunderbaycas.ca "Career Opportunities".

Individuals may also submit an application directly to: Manager of People and Culture, The Children's Aid Society of the District of Thunder Bay, 1110 Jade Court, Thunder Bay, ON P7B 6M7

The Society is committed to supporting and advancing equity, diversity and inclusion in our organization and the society in which we serve. As such, we are expressly interested in receiving inquiries and applications from individuals who identify themselves as Indigenous, racialized or equity seeking in order to better reflect the demographic profile of Thunder Bay and District.

TBCAS is committed to a candidate selection process and work environment that is inclusive and barrier free. In order to ensure candidates are assessed in a fair and equitable manner, accommodations will be provided to prospective employees in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) and the Ontario Human Rights Code.

We thank all applicants; however only those considered for an interview will be contacted.